

Controller
Dartmouth, NS
Reference # HL-13130

Founded in 1961, Farnell Packaging Limited is a family owned and operated flexible packaging manufacturer servicing the North American market. Built on core values that place the customer at the center of everything they do, Farnell Packaging is committed to delivering high quality, innovative packaging solutions on-time. Employing over 200 people at their Dartmouth, Nova Scotia facility, their responsive staff continues to produce quality solutions guided by their founder's values and today's evolving marketplace. They are looking for a Controller to join their well-established team. The Controller is responsible for developing, implementing and maintaining systems for collecting, analyzing, verifying, and reporting financial information and is accountable for managing the entire credit granting process. The Controller manages the daily operations of the Accounting Department including supervising all Accounting Department staff.

Responsibilities will include:

- Obtaining and maintaining a thorough understanding of the Company's financial reporting systems.
- Monitoring and analyzing departmental workflow to develop more efficient policies, procedures, and use of resources.
- Overseeing the Company's daily banking and cash flow requirements.
- Timely reporting of all financial information and preparation and analysis of monthly financial statements.
- Coordinating and overseeing the annual financial statement audit including overseeing the preparation of all auditor working paper requirements.
- Assisting the CEO in the preparation of financial budgets and business plans.
- Handling personnel issues within the Accounting Department.
- Ensuring all financial and Canada Revenue Agency reporting deadlines are met.
- Managing the daily operations of accounts payable, accounts receivable, cash receipts, and general ledger.
- Overseeing the effective collection of Company receivables.
- Effectively managing relationships with customers to reduce exposure to potential bad debt.
- Implementing and maintaining credit policies and procedures.
- Working with Area Managers to improve credit quality and cash flow on customer accounts.
- Leading and motivating the credit team in order to achieve collection targets.
- Reporting to the CEO and other member of the Management Group on a monthly basis regarding accounts of interest.
- Financial risk management responsibilities including acting as primary point of contact for financial relationships (banking, insurance, government).
- Maintaining knowledge and familiarity with the Business Continuity Plan and assuming the role of Business Recovery Office Manager.
- Staying current on the Company's payroll processing procedures and processes. Acting as a secondary backup to the Payroll & Benefits Administrator.

- Supporting the CEO and other Management Team Members with special projects, reports and Company process improvements.

The ideal candidate will have:

- CPA designation and post-secondary degree in accounting and finance.
- Minimum of five (5) years' of demonstrated knowledge and experience with accounting practices, principles and procedures in increasingly senior roles.
- Experience in a manufacturing environment would be considered a strong asset.
- Experience in ERP systems in a manufacturing environment would be considered an asset (SYSPRO).

We are looking for technically strong individuals who demonstrate innovation, integrity, respect, professionalism and organizational and environmental awareness in the work that they do. This is an opportunity with a well-established team offering a great workplace culture. If this sounds like the opportunity for you, Apply Now!

To express interest in this opportunity please apply online by clicking:

<https://www.meridiarecruitment.ca/Career/13130>

For more information contact **Heather Labucki, Partner, or Sara Morey, Consultant, at**
smorey@kbrs.ca.